



Paul Sullivan Housing Statement of Rental Policy

1. **We are an equal opportunity housing provider:** We fully comply with the Federal Fair Housing Act. We do not discriminate against any person because of race, color, religion, sex, disability, or national origin. We also comply with all state and local fair housing laws.
2. **Unit availability policy:** Rooms become available when they are ready to rent. A vacant room will not be deemed available until it has been cleaned, repainted, and prepared for a new resident.
3. **Occupancy guidelines:** This is “Single Room Occupancy” housing. We allow just one person per unit.
4. **Application process:** We accept applications for our General Lodging Houses from all income-eligible applicants. Applicants for our houses for persons with mental illness must establish eligibility according to the guidelines of the Department of Mental Health. Applicants for our house for persons living with HIV/AIDS can apply directly to that house, and are required to establish eligibility as determined by the Department of Public Health. For several of our houses, due to the nature of the HUD funding, verification of homelessness is an eligibility requirement.
5. **Rental criteria:** To qualify for a room at Paul Sullivan Housing, you must meet the following criteria:
 - **Income:** Your annual income at move-in may not exceed the allowable maximum, as determined by the subsidizing program for that particular location. This includes the State MRVP, Federal HUD Section 8, State Department of Mental Health, State Department of Public Health, and the LIHTC Regulatory Program. At two of our general lodging houses, there is a minimum income requirement.
 - **Criminal history:** If you have ever been convicted of a felony, your application may be rejected.
6. **Wait list:** We maintain a wait list of approximately 225 applicants. The wait for a vacancy is generally at least one and a half years. Priority is given to applicants with mobility disabilities when an accessible unit becomes vacant.

PAUL SULLIVAN HOUSING
Tenant Management Office
82 Green Street
Jamaica Plain, MA 02130
(617) 292-0401
FAX (617) 524-7821
APPLICATION FOR HOUSING

Name: _____

Social Security Number: _____ Date of Birth: _____

HOW CAN WE CONTACT YOU?

Sponsoring Agency: _____

Address: _____ Telephone: _____

Contact Person: _____ Email address: _____

and/or Temporary Address

Personal Contact: _____ Relationship: _____

Address: _____ Telephone: _____

INCOME

Source of Income: Work SSI Soc. Sec EAEDC Other

Total Income: \$ _____ per week: \$ _____ per month \$ _____

Name and Address of Employer: _____

_____ Length of Employment: _____

ASSISTANCE INFORMATION

Do you currently have a subsidy for housing? Yes No

If yes, please indicate the type of subsidy and the subsidy's expiration date: _____

If you require special accommodations due to a motor disability, please check here.
We have a separate priority waiting list for persons with motor (wheelchair) disabilities

Some subsidies are designated for homeless individuals only, please check here if applicable



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ASSISTANCE INFORMATION (continued)

Shelter + Care subsidies may be available for folks who are homeless and living with a disability. If you think your client/you might qualify for this kind of subsidy please check here.

REFERENCES (Include employer.)

1. Name: _____
Address: _____
Telephone: () _____

2. Name: _____
Address: _____
Telephone: () _____

3. Name: _____
Address: _____
Telephone: () _____

I am applying for housing in the following location(s):

General Lodging Houses

- | | |
|---|---|
| <input type="checkbox"/> 1043-45 Beacon Street, Brookline | <input type="checkbox"/> 9 Half Moon Street, Dorchester |
| <input type="checkbox"/> 33 Bradlee Street, Dorchester | <input type="checkbox"/> 300 Shawmut Avenue, South End |
| <input type="checkbox"/> 82 Green Street, Jamaica Plain* | <input type="checkbox"/> 1740 Washington Street, South End* |
| <input type="checkbox"/> 40 East Springfield Street, South End ** | <input type="checkbox"/> 11 Chestnut Street, Gloucester, MA |
| <input type="checkbox"/> 1754 Beacon Street, Brookline, MA *** | |

*82 Green Street and 1740 Washington Street have minimum income requirements unless the applicant has a Section 8 or Shelter Plus Care (S+C) subsidy. The minimum income requirements are \$15,000/yr. for 82 Green Street and \$12,000/yr. for 1740 Washington Street. ** Applicants must be homeless. ***Priority is given to recent Brookline residents, employees of the Town of Brookline and of the Brookline Housing Authority.

Please contact us for information on establishing eligibility for houses funded by the Department of Mental Health or our lodging house funded by DPH for men and women living with HIV/AIDS

Also, please see our brochure for the number of units and MBTA accessibility.

I declare that the information given in this application is correct to the best of my knowledge.

Signature: _____ Date _____



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Revised 05/15/2002