



Pine Street Inn is deeply grateful for your desire to help our guests with your food donation. We rely on donations for the 2,000 meals we serve each day.

In accordance with food safety regulations, we can only accept donations that meet the following criteria:

- Within code date.
- Not reheated.
- Not exposed to public consumption through buffets or open service.
- Prepared within 48 hours of donation, if refrigerated.
- Perishable food must have been kept below 41 degrees F except during preparation or while being held for service. It must not have been kept above 41 degrees for more than four hours and has been chilled or frozen before donation.
- Food packaging must not be compromised (i.e. opened, punctured, damaged, bulging, etc.)

Pine Street Inn ensures the highest standards of food safety for its guests by adhering to Board of Health regulations. Food donations are checked by certified kitchen personnel therefore, food donations can only be accepted during the Food Services department's hours of operation, from 6:30am – 6:30pm, seven days a week. **Donations can be dropped off at the kitchen receiving area, located on Paul Sullivan Way off Harrison Avenue.**

We apologize if these guidelines cause you any inconvenience. These requirements are necessary to provide safe meals for our guests. Please contact Jack Nolan, Acquisition & Distribution Manager, with questions or concerns at 617-892-7780 or e-mail jack.nolan@pinestreetinn.org.

If you would like to learn more about ways to help Pine Street Inn, please visit www.pinestreetinn.org. Thank you.

Pine Street Inn Food Drive Registration



General Information

Organization Name/Group

Street Address

Suite/Floor

City, State, Zip code

Phone Number

Fax Number

Coordinator's Information

Name

E-mail

Phone

Food Drive Information

1. Start Date _____ End Date _____
(Food drives typically last 2-3 weeks, but there is no time limit)

2. Check Delivery Method:

- Donated food will be delivered to Pine Street Inn

- Pine Street will pickup your donation if it exceeds 15 boxes
Provide the pickup location, date and time on lines below

3. _____

Please mail, fax or e-mail the Food Drive Registration Form to
Jack Nolan, Acquisition and Distribution Manager
Pine Street Inn

444 Harrison Avenue
Boston, MA 02118
Fax: 617.521.7232

OR

jack.nolan@pinestreetinn.org

For more information, please call 617-892-7780